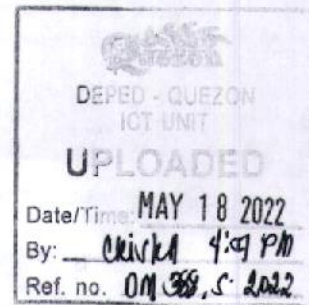




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



12 May 2022

DIVISION MEMORANDUM
DM No. 388, s. 2022

**SUBMISSION OF SWOT ANALYSIS AS AN INPUT TO THE DIVISION EDUCATION
DEVELOPMENT AND SCHOOL IMPROVEMENT PLANS**

To: Assistant Schools Division Superintendents
CID and SGOD Chiefs
Public Schools District Supervisors
School Head in-Charge of Governance and Operations
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the preparation of School Improvement Plans (SIP), School Planning Team are advised to convene and prepare a SWOT analysis of the school based on the four pillars (Access, Equity, Quality and Well-being and Resiliency) of the Department which will be an input to the Division Education Development Plan (DEDP). Please see attached template for reference.
2. Results of the SWOT analysis which has not been captured by all existing annexes of SIP shall be added and reflected in the Chapter 2 (School's Current Situation) and 3 (Plan).
3. Instead of including the SWOT analysis as attachment in the SIP hardcopies to be submitted in the Division, such analysis shall be submitted separately (in advance) thru a Google Form <https://tinyurl.com/QuezonSWOT> on or before **May 20, 2022**.
4. Assessment by the School District Assessment Committee (SDAC) shall be resumed once the SWOT analysis has been incorporated in the SIP. SDAC Quality Assured SIP shall be submitted in the Division Office thru the SGOD - Planning and Research Section on or before **June 30, 2022**.
5. It is also expected that some school heads will be called for some Focus Group Discussions to be led by the Division Planning Team in crafting the DEDP based on the SIP.

DEPEDQUEZON-TM-SDS-04-009-003



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6. Expenses relative to the conduct of preparation and submission of SIP shall be charged against local fund/MOOE subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and strict compliance to this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Office-in-Charge
Office of the Schools Division Superintendent

Parmjdf05/12/2022

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SWOT ANALYSIS TEMPLATE

School Name: _____ School ID: _____

District: _____

ACCESS	Teaching Personnel	Other School Personnel	School (location, geography, etc.)	Division Personnel	Financing	Stakeholders	School Resources
Strengths							
Weaknesses							
Opportunities							
Threats							

QUALITY	Teaching Personnel	Other School Personnel	School (location, geography, etc.)	Division Personnel	Financing	Stakeholders	School Resources
Strengths							
Weaknesses							
Opportunities							
Threats							

EQUITY	Teaching Personnel	Other School Personnel	School (location, geography, etc.)	Division Personnel	Financing	Stakeholders	School Resources
Strengths							
Weaknesses							
Opportunities							
Threats							

RESILIENCY & WELL BEING	Teaching Personnel	Other School Personnel	School (location, geography, etc.)	Division Personnel	Financing	Stakeholders	School Resources
Strengths							
Weaknesses							
Opportunities							
Threats							

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